

RECRUITMENT ANNOUNCEMENT

Recruitment open/ applications taken until position is filled

SENIOR AND COMMUNITY CENTER DIRECTOR

Colerain Township, Hamilton County, Ohio, is seeking applications to fill the professional, full time, exempted position of "SENIOR AND COMMUNITY CENTER DIRECTOR". The Director is appointment by the Township Board of Trustees performs his/her work under the general direction of the Township Administrator. The Director is responsible for the overall supervision and operation of programs and services provided to the seniors and participants using the facilities of the Colerain Township Senior and Community Center.

QUALIFICATIONS:

The ideal candidate will have a Bachelors Degree from an accredited college/university in business/public administration, Social Services, Recreation or related field or demonstrated equivalent work experience. Additional minimum requirements include: working knowledge of budgeting, personnel administration, organizational and planning skills, be a self starter, and of particular importance is the knowledge and ability to work closely with and determine the needs of older adults.

COMPENSATION:

Compensation will be commensurate with experience and proven record of achievement.

APPLICATION PROCESS:

Submit a Cover Letter of interest and Resume which includes overview of relevant work experience, education and training to: Colerain Township, 4200 Springdale Road, Colerain Township, Ohio 45251, Attn: Township Administrator. Recruitment is open until position is filled.

Visit: www.coleraintwp.org for information on the Township and the Senior and Community Center.

Equal Opportunity Employer